

## **TMS CONFLICT OF INTEREST POLICY FOR COMMITTEE MEMBERSHIP**

A would-be or sitting committee member must file the Statement of a Potential Conflict of Interest if he or she self-identifies as having a potential conflict of interest or the appearance of a conflict of interest. Alternatively, he or she could elect to file the statement based on the recommendation of a fellow volunteer or a staff member. The nature of a conflict of interest can be wide ranging. Some examples include holding a significant interest in or receiving significant consideration from an organization that seeks to do business on behalf of the Society or serving as an officer or director of an organization that competes with or does business with TMS. Having a family member in a like situation could represent a potential conflict of interest.

Having a conflict of interest does not automatically preclude a member from serving on a TMS committee. The Society's President and Executive Director will jointly review any submitted Statements of a Potential Conflict of Interest, determine an appropriate path forward, and share this decision with the submitter and with the chair of the relevant committee. Depending on the circumstance, the President and Executive Director may elect to consult the Executive Committee to make a determination. A decision on the potential conflict of interest could range from denying committee membership to requiring the applicant to recuse him/herself from engaging in discussion and voting on a particular topic or to requiring no special action at all. Owing to the influence that TMS committees have on Society actions and business decisions, employees of competitor organizations and employees of commercial entities that solicit business from TMS may not hold membership on TMS committees.

The chairperson of any TMS activity shall make all committee members aware of this policy annually.

Persons having questions or seeking advice about whether a Statement of a Potential Conflict of Interest form should be submitted or seeking further interpretation of this policy should contact the TMS President or the TMS Executive Director.



## COMMITTEE MEMBER STATEMENT OF A POTENTIAL CONFLICT OF INTEREST

**TO:** James J. Robinson, Executive Director  
The Minerals, Metals & Materials Society  
5700 Corporate Drive Suite 750  
Pittsburgh, PA 15237  
robinson@tms.org

1. I have read and am familiar with the Society's Conflict of Interest Policy for Committee Membership.
2. As a member in good standing, I am seeking a determination of whether the course of action described below may constitute a conflict of interest in violation of the Policy:

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(Attach additional pages if necessary)

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TMS Committee(s) of Interest

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Name (Please Print)

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Signature

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Date